

# FIRE COMMAND INSTRUCTOR

## PACE II Review Sheet

Be sure to include the following with your Instructor Application

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**1. APPLICATION FORM** - Identifies the course(s) you wish to teach.

**2. RESUME** – Supports the Occupational Experience letter

**3. INSTRUCTOR ORIENTATION**

☐ Attend an Orientation within the past 12 months  
**or**

☐ Be a currently registered CFSTES instructor  
(FSTEP instructor does not qualify)

**4. INSTRUCTOR TRAINING** – Submit any one of the following five options

- ☐ Fire Instructor 1A and 1B (copies of course certificates)
- ☐ Valid Community College teaching credential (copy of credential)
- ☐ UC/CSU's 60-hour Techniques of Teaching course (copy of course certificates)
- ☐ NFA Fire Service Instructional Methodology course (copy of course certificate)
- ☐ Four upper division units of educational methods, materials and curriculum development (copy of transcripts)

**5. COURSE WORK\*** - Submit copies of course certificates **or** a written request to have this requirement waived due to experience.

☐ Attended and passed the accredited course(s) you wish to teach

**OR**

☐ Participated in the SFT curriculum development

\*- If qualifying experience is within the last 5 years of application, this requirement can be waived.

**6. OCCUPATIONAL EXPERIENCE** – Submit a letter signed by your supervisor or chief on department letterhead that provides sufficient detail to evaluate this experience.

Appointed to the rank of suppression officer for a minimum of 3 years within a California fire department (career or volunteer)

- Level 1: Officer rank only
- Level 2: Officer rank with course specific expertise

**7. TEACHING EXPERIENCE** – Submit a letter signed by your chief or college coordinator on department letterhead that provides sufficient detail to evaluate this experience.

You must have completed at least 80 hours of teaching within a fire service related program.

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